

**PROOF OF RESIDENCY**

You **MUST** have at least one document from **EACH** of the following three columns as proof of residency.

\*\*\* Homeless Families are exempt from Proof of Residency Requirements \*\*\*

Column A	Column B	Column C
Evidence of Residency	Evidence of Occupancy	Evidence of Identification
<p><u>Home Ownership:</u></p> <ul style="list-style-type: none"> <li>○ Deed</li> <li>○ Recent Mortgage Payment</li> <li>○ Fully Signed &amp; Executed Purchase and Sales Agreement</li> <li>○ Property Tax Bill</li> </ul>	<ul style="list-style-type: none"> <li>○ Fuel Bill</li> <li>○ Electric Bill<sup>1</sup></li> <li>○ Water Bill</li> <li>○ Cable Bill</li> </ul> <p><sup>1</sup>In Lieu of Electric Bill, a letter from Mansfield Electric with Account information can be provided.</p> <p>Bill must be dated within the last 30 days.</p> <p>Above must list parent/guardian name and valid street address of resident.</p> <p>If a bill cannot be provided then an Occupancy Affidavit or letter of residency must be notarized to validate occupancy.</p>	<ul style="list-style-type: none"> <li>○ Valid Driver’s License</li> <li>○ Valid Photo Identification Card</li> <li>○ Valid Passport</li> <li>○ Other Government Issued Photo ID</li> </ul>
<p><u>Rental:</u></p> <ul style="list-style-type: none"> <li>○ Fully signed and executed Lease and/or Rental Agreement (executed by both parties) with residents listed (includes HUD/Section 8 lease)</li> <li>○ Residency/Occupancy Affidavit or Notarized Letter</li> </ul>		

**Emergency Arrangements:**

1. Custody papers / Notarized Caregiver Affidavit from Commonwealth of MA (used when a guardian assigns educational decisions to another person)
2. Notarized statement (original copy), signed by the Mansfield Resident, attesting to the fact that the student is sleeping in Mansfield (only in emergency cases where Affidavit cannot be provided.)
3. Mansfield residents providing emergency arrangements for students are required to prove their own residency in the Town of Mansfield as referenced above.

The Mansfield Public Schools prohibits unlawful discrimination, harassment (including sexual harassment), and retaliation against anyone based on race, color, age, disability, sex (including pregnancy, pregnancy-related conditions, or recovery from these conditions, including but not limited to, lactation), sexual orientation, gender identity or expression, religion or religious belief, national origin, ethnicity, ancestry, retaliation, marital status, genetic information, veteran or military status, limited English proficiency, homelessness, or any other class of individuals protected from discrimination under state or federal law in education, admission, access to or treatment in, its programs, services, benefits, activities, and terms and conditions of employment.