

ANNUAL BUDGET

The annual budget is the financial expression of the educational program of the school department; and it reflects the goals and objectives of the School Committee to meet the needs of all students.

The budget then is more than just a financial instrument and requires on the part of the Committee, the staff, and the community, an orderly and cooperative effort to ensure sound fiscal practices for achieving the educational goals and objectives of the school district.

Public school budgeting is regulated and controlled by legislation, state regulations, and local School Committee requirements. The operating budget for the school district will be prepared and presented in line with state policy and will be developed and refined in accordance with these same requirements.

The Superintendent must submit a proposed operating budget amount and proposed capital improvement program for the ensuing fiscal year to the School Committee in accordance to the budget timeline established by the Town of Mansfield Charter.

The Superintendent will serve as budget officer but may delegate portions of this responsibility to members of their staff, as they deem appropriate. The three general areas of responsibility for the Superintendent as budget officer will be budget preparation, budget presentation, and budget administration.

Revised: May 21, 2019

LEGAL REFS.: M.G.L. 71:34; 71:37 and 71:38N
Town of Mansfield Charter, Article 8, Fiscal Procedures

SOURCE: MASC August 2016

NOTE: References to portions of a town or city charter may be appropriate here.