

SCHOOL COMMITTEE/STAFF COMMUNICATIONS

The Mansfield School Committee desires to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the Superintendent of schools.

Staff Communications to the School Committee

All communications or reports to the School Committee from Principals, supervisors, teachers, or other staff members shall be submitted through the Superintendent. This necessary procedure shall not be construed as denying the right of any employee to appeal to the School Committee from administrative decisions on important matters, provided that the Superintendent shall have been notified of the forthcoming appeal and that it is processed in accordance with the School Committee policy on complaints and grievances.

School Committee Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep staff fully informed of the School Committee's problems, concerns, and actions.

Visits to Schools

Individual School Committee members interested in visiting schools or classrooms will inform the Superintendent of such visits and make arrangements for visitations through the Principals of the various schools. Such visits shall be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by School Committee members will be carried on only under School Committee authorization and with the full knowledge of staff, including the Superintendent, Principals, and other supervisors.

Social Interaction

Staff and School Committee members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations and general school district problems. However, staff members are reminded that individual School Committee members have no special authority excepting when they are convened at a legal meeting of the School Committee or vested with special authority by School Committee action.

Source: MASC
Revised: December 11, 2018